

碩士班論文口試流程及注意事項

Process of Dissertation Defense and Notice

系所名稱請務必注意：

Department name should be：

應用化學系碩士班

(M.S., Department of Applied Chemistry)

應用化學系分子科學碩士班

(M.S., Graduate Program of Molecular Science, Department of Applied Chemistry)

口試表單：<https://dac.nycu.edu.tw/downloads/03-master>

Related documents for Oral Defense：<https://dac.nycu.edu.tw/en/downloads/03-master>

口試前十五天：

15 days Before the Oral Defense

1. 口試委員資格：請參閱當學年度碩士班入學修業規章。

Defense committee members' qualification: please refer to the Regulations of M.S. Program.

2. 口試委員人數：不分校內或校外 3 位(含指導教授)為原則。

The total number of the oral defense committee members is 3(adviser included).

3. 請至論文相似度比對系統：<https://www.lib.nycu.edu.tw/html/categoryid-50/id-346?lang=zh-TW#>，進行論文原創性比對，並印出比對結果，請指導教授簽名。

Conduct Originality Check: <https://www.lib.nycu.edu.tw/html/categoryid-50/id-346?lang=en-US>, print out the result, and ask the adviser to sign on the result.

4. 確認口試日期及借妥口試地點後，請於口試前 15 天備妥「口試推薦書」、「論文原創性比對結果」及「論文發表形式確認書」，繳至系辦申請口試。

After confirming the oral defense date and booking location, please hand in the “Recommendation Form”, “Originality Check (bearing signature of adviser)” and “Thesis Format Form” to the department office.

5. 請備妥：「論文初稿」，以掛號或親自送達等方式繳給口試委員。

Please send or hand your “Final draft of thesis” to your oral defense committee members by yourself.

口試前一天：

One day Before the Oral Defense

1. 請備妥：「學位論文審定同意書」×1 份、「口試評分表」×N(依口試委員人數準備份數)、「研究生學位考試成績資料表」×1 份，以上表件內容請電腦繕打**均以一頁為限**。

Please prepare “Thesis Approval Form” ×1, “Grading Sheet” ×N (number of copies depends on the number of oral defense committee members), “Thesis Defense Grading Sheet” ×1, and please type each document by computer in one page.

2. 請親自至系辦領取「停車證」。

Please come to the department office for parking permit.

口試當天：

On the day of the Oral Defense

1. 交通費以台鐵票價計。

Transportation fee will be based on the fare of Taiwan Railway ticket (round-trip ticket).

2. 口試結束後，請務必繳回「學位論文審定同意書」、「口試評分表」、「研究生學位考試成績資料表」及「學位論文學術倫理暨原創性比對聲明書」。

After Oral Defense, please return your “Thesis Approval Form”, “Grading Sheet” and “Thesis Defense Grading Sheet”, “Statement of Academic Ethics and Originality Comparison”.

離校手續：

Process of Leaving School

1. 論文格式及裝訂請參閱「國立陽明交通大學博碩士學位論文格式規範」。

Thesis format please refer to “Thesis/Doctoral Dissertation Format Guide, National Yang Ming Chiao Tung University”.

2. 請將論文全文檔轉成 pdf 檔後，並加上校徽(浮水印)上傳至圖書館，上傳有任何問題，請與圖書館連繫。

Please transfer your thesis to PDF file, and add the university emblem as a watermark, and upload it to the library. Please contact the library if you have any trouble on uploading.

3. 請上網至國立陽明交通大學單一入口，啟動畢業離校申請系統，辦理離校手續。

Please follow the school-leaving system: <https://reg-grad.nctu.edu.tw/main.asp>, you can check up with the divisions listed on the website to complete the leaving process.

4. 請各繳交 1 本**米黃色平裝**論文至圖書館及註冊組。

Please submit two softcover copies of your thesis, one is for the Library and the other one is for the Division of Registrar.

注意事項：

Notice

- A. 「學位論文審定同意書」之內容(含口試委員姓名)請電腦繕打，當日再讓口試委員逐一簽名。

Please type the content (involved oral defense committee members' on the left side of name of “Thesis Approval Form” by computer and have the committee members sign on the right side of “Thesis Approval Form”.

- B. 「研究生學位考試成績資料表」：請務必讓口試召集人及指導教授簽名，並核算口試平均成績。

The oral defense committee Chair and adviser must sign on “Thesis Defense Grading Sheet” and write the average grade on it.

- C. 學年度之認定：決定於口試日期是否可於當年 7 月 31 日前舉行。例如：可於 111 年 7 月 31 日前舉行口試者，則為 110 學年度；自 111 年 8 月 1 日起至 112 年 7 月 31 日口試者，則為 111 學年度，以此類推。

If your oral defense is held before July 31st, 2022, please type the academic year in 110 on your thesis cover.

If your oral defense is held after August 1st, 2022, please type the academic year in 111 on your thesis cover.

- D. 論文封皮以**米黃色雲彩紙或粉彩紙**裝訂，**書背請務必注意格式及系所名稱**，各校均不同，裝訂時請特別告知是**陽明交通大學**版本。

Two copies of thesis should be beige softcover. Must follow NYCU format and check the program

name twice. Please tell the print shop that you need NYCU version.

- E. 論文開放及授權部分：請與指導教授確認。不論是否同意論文開放與授權，都請務必將授權書裝訂於論文內。

Please confirm copyright authorization of your thesis with your adviser. No matter when you agree to open your thesis, please be sure to put the copyright authorization document in your thesis.