

National Yang Ming Chiao Tung University Guidelines for Joint Appointments

Approved by the 5th Teacher Evaluation Committee meeting of the 2021–2022 academic year on March 23, 2022
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Chapter 1: General Provisions

Article 1 To utilize teaching and research talents flexibly; promote cross-institutional research, cooperative education, and industry–academia cooperation; and enhance research and development efficiency, National Yang Ming Chiao Tung University (hereinafter referred to as “University”) formulated the National Yang Ming Chiao Tung University Guidelines for Joint Appointments (hereinafter referred to as “Guidelines”).

Article 2 The joint appointments referred to in the Guidelines are divided as follows:

1. Intramural joint appointments
2. Extramural joint appointments

Units making joint appointments shall not change the teacher quota or request an increase in the teacher quota.

Article 3 The maximum term for each joint appointment is 2 years, and the contract may be renewed upon expiration.

For jointly appointed teachers from extramural units who resign from their original employment unit during the contract period of their joint appointment, the contract shall expire on the day before the resignation. The original employment unit shall notify the unit of the University that initiated the appointment (hereinafter referred to as “appointment unit”) within 3 days from the date of the resignation notification.

A letter of appointment will be issued for an intramural joint appointment, and a certificate of appointment will be issued for an extramural joint appointment.

Article 4 The regulations formulated by each teaching unit in accordance with the Guidelines and the amendments thereto shall be implemented after the approval of the University’s president in accordance with the relevant administrative procedures.

Chapter 2: Intramural Joint Appointments

Article 5 Units may appoint teachers from the other units of the University for teaching and research purposes. Such intramural joint appointments shall be executed in accordance with the following procedures:

1. Initial contract:

- (1) The consent of the teacher and their original employment unit is received.
- (2) The contract is reviewed and approved by the original employment unit and the appointment unit.
- (3) The approval of the University’s president is received in accordance with the relevant administrative procedures.

2. Contract renewal:

Contract renewal shall be proposed by the appointment unit, approved by the original

employment unit, and implemented after the approval of the University's president in accordance with the relevant administrative procedures. Teachers of two units that belong to the same department are jointly appointed by both units. Therefore, in such cases, joint appointments are exempt from the procedures prescribed previously.

Article 6 The rights and obligations of the jointly appointed teachers in the original employment unit (e.g., promotion, secondment, sabbatical leave, dispensation from teaching for training and lectures, evaluation, salary flexibility, and teaching and research engagements) remain unchanged during the contract period. Other duties (e.g., instructing master and Ph.D. students, participating in department meetings, and opening courses) shall be agreed by both the appointment unit and the original employment unit.

Chapter 3: Extramural Joint Appointments

Article 7 The Office of Academic Affairs, Office of Research and Development, and Office of International Affairs of the University may initiate collaboration contracts with domestic and foreign universities, domestic corporations with excellent R&D capacity, research institutions, and hospitals in cooperation with the University and in accordance with the Guidelines. These contracts shall specify the details of cooperation as well as all relevant rights and obligations and shall be signed after the approval of the University's president in accordance with the relevant administrative procedures. Domestic corporations with excellent R&D capacity shall have capital of more than NT\$3 billion and exhibit innovative development practices, innovative technologies, and competitiveness.

Article 8 The qualifications of jointly appointed teachers from extramural units shall be consistent with those specified in the Act Governing the Appointment of Educators. The qualifications of multiple categories of jointly appointed teachers are described as follows:

1. Jointly appointed teachers from academic research institutions:
 - (1) Extramural research teachers: professors, associate professors, research fellows, associate research fellows, assistant professors, and assistant research fellows with outstanding performance at the original employment unit.
 - (2) Intramural teachers jointly appointed by extramural academic and research institutions.
2. Jointly appointed teachers from clinical fields:
 - (1) Current medical staff and researchers at hospitals in cooperation with the University.
 - (2) Those with a qualification as a part-time teacher at the University.
3. Jointly appointed teachers from corporations.

Article 9 Before joint appointments are initiated, a contract shall be signed in accordance with Article 7. Joint appointments may be executed within the contract period. The appointment procedures are described as follows:

1. Jointly appointed teachers from academic research institutions:
 - (1) Extramural research teacher:
 - i. Initial contract: The initial contract shall be approved by the Department and College Teacher Evaluation Committee and implemented after the approval of the University's president in accordance with the relevant administrative

procedures.

- ii. Contract renewal: Contract renewal shall be approved by the Department Teacher Evaluation Committee and implemented after the approval of the University's president in accordance with the relevant administrative procedures.

(2) Intramural teachers jointly appointed by extramural academic and research institutions: Such joint appointment cases shall be approved by the employment unit and implemented after the approval of the University's president in accordance with the relevant administrative procedures.

2. Jointly appointed teachers from clinical fields:

(1) Initial contract: The initial contract shall be approved by the Department and College Teacher Evaluation Committee and implemented after the approval of the University's president in accordance with the relevant administrative procedures.

(2) Contract renewal: Contract renewal shall be approved by the Department Teacher Committee and implemented after the approval of the University's president in accordance with the relevant administrative procedures.

3. Jointly appointed teachers from corporations:

(1) Initial contract: The initial contract shall be approved by all levels of the Teacher Evaluation Committee.

(2) Contract renewal: Contract renewal shall be approved by the Department and College Teacher Evaluation Committee and implemented after the approval of the University's president in accordance with the relevant administrative procedures.

(3) A teacher's conflicts of interest and matters of avoidance shall be confirmed and reviewed by the appointment unit. The appointment of a teacher of a higher rank shall be handled in accordance with the procedures of initial contract drawing.

Article 10 Compensation package, insurance, and retirement benefits shall be handled according to the regulations of the original employment unit. If the teacher is paid full-time wages by the University, they shall receive only part-time wages from the appointment unit; the appointment unit shall not pay full-time wages to the teacher. The University shall offer travel reimbursement or hourly payment according to relevant regulations.

Jointly appointed teachers may utilize the research facilities at the University and participate in academic events but shall not serve as permanent supervisors.

Article 11 Teachers of the University who, with the consent of the heads of the employment and appointment units, concurrently serve as the head of an administrative unit of the appointment institution shall be limited to those with a special agreement in their contract with the University. Such cases shall be handled in accordance with the Principles for Handling the Part-Time Affairs of Permanent Teachers at Public Schools of All Levels promulgated by the Ministry of Education and with the relevant regulations of the University.

Article 12 The University will not apply for a teacher certificate to the Ministry of Education on behalf of teachers jointly appointed according to the Guidelines.

Article 13 Jointly appointed teachers shall indicate their status of joint appointment in the author column of the research results and papers published during their collaboration with the University.

Chapter 4: Supplementary Provisions

- Article 14 The rights and obligations of teachers jointly appointed before the promulgation of the Guidelines shall be handled in accordance with the former guidelines until the end of their term. Teaching units that have formulated their own regulations shall complete the amendment within one year from the implementation data of the Guidelines.
- Article 15 The Guidelines were formulated by the University Teacher Evaluation Committee. The Guidelines and amendments thereto shall be implemented after approval during administrative meetings.